

Putnam County Public Library

Board of Trustees

Monday, January 23, 2023

President Jane McDonald called the regular meeting to order at 10:07 am. Those present through phone were Jane and Parliamentarian, Darl Davis. Those present in the meeting room included: Vice president, Leatha Walsh; Treasurer, Marge Krigbaum; Library Director, Dana DeVore; and Secretary, Gloria Smith.

Leatha moved to approve amended agenda. Marge seconded. Vote 5-0-0

Courtney Wegman, from LJH, was contacted by phone at 10:09 am to discuss payment on balloon. Discussion ended at 10:17 am.

Gloria moved to approve open and closed minutes as presented, Leatha seconded. Vote 5-0-0

Leatha moved to pay \$11189.01 in bills. Darl seconded. Vote 5-0-0

LIBRARIAN'S REPORT:

- a. Library purchased yearbooks from school.
- b. Jane and Dana met with County Commissioners. Payment will be received when work is complete.
- c. Summer Reading Program Grant of \$3000 was received.
- d. Senior Tax letter was sent requesting \$4000
- e. Dana gave a report on Beyond the Book and will write an Early Literacy grant.

OLD BUSINESS:

- a. Waiting on the outside work.
- b. Marge moved to \$10,000 off balloon payment. Darl seconded. Vote 5-0-0 Secretary, Gloria will sign form.
- c. Dana will meet with Mitzi Shipley from Whippoorwill Acres and Leigh Gray, Director of Schuyler County Library about Dueling Pianos to be held March 17.

NEW BUSINESS:

- a. Audit schedule is on target.
- b. Darl moved to cash \$50,000 CD due Aug 17, pay \$500 penalty and reinvest at 3.5% for 13 months. Leatha seconded. Vote 5-0-0

CLOSED SESSION: Pursuant to Section 610.021 of the Missouri Statutes, subsections 13 and 14. Gloria moved to go into closed session at 10:41 am. Leatha seconded. Vote: Jane: yes, Leatha: yes, Marge: yes, Darl: yes, Gloria: yes

Gloria moved to go back into open session at 10:45 am. Leatha seconded. Vote: Jane: yes, Leatha: yes, Marge: yes, Darl: yes, Gloria: yes

Marge moved to set Head Librarian salary at \$33,600 starting this pay period. Leatha seconded. Vote 5-0-0.

Next meeting will be Friday, February 24, 2023 at 10 am in the library meeting room.

Marge moved to adjourn at 10:50 am. Darl seconded. Vote 5-0-0.

Respectfully submitted,

Gloria Smith

